

Gateway District Bowls Association

Bowlslink Training Tutorial

For Interclub Competitions

(Summer Shield / Pennants etc)

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Section 1 - How to Set Up a Manager for a GDBA Competition Team

Requirements: PC / Laptop with online access to: https://bowlslink.com.au/authenticate/login

This tutorial is for the Clubs designated Bowlslink Administrator / Selector / Primary Contact.

NB 1: This person is normally the Primary Contact for the Competition the Club has entered.

NB 2: The Manager MUST be added as a player, even though, in some cases, the Manager may not play in the Team.

BowlsLink: Member Management S X +	
\leftarrow \rightarrow C () () $\stackrel{\circ}{=}$ https://bowlslink.com.au/authenticate/login?loggedOut=1	
	BOWLSLINK
	SIGN IN
	You have been successfully logged out.
	Welcome to MemberPoint. To sign in please enter your credentials in the form below.
	Email or National ID: USE YOUR MOBILE NUMBER?
	chattbowls@outlook.com
	Password:
	•••••••••••••••••••••••••••••••••••••••
	Forgot password? Reset

Step 1: Login to Bowlslink using either your Email Address, Mobile Phone number or National ID and Password.

NB: If you have "Two Step Verification" set up, then you will need to enter the passcode sent by Bowlslink.

BOWLSLINK	
An email containing a one-time-passcode has been sent to chattbowls@outlook.com.	
Please enter the passcode below to verify your identity:	
If you haven't received an email, or your passcode has expired, use "RESE have another one-time-passcode sent out.	ND CODE" to
RESEND CODE	SUBMIT
Or use a backup code?	Cancel

Once the passcode has been entered, the following screen is displayed.

BowlsLink: Member Management S \times + \leftarrow \rightarrow C \bigcirc \triangle e^{2} https://bowlslin	k.com.au/member/overview		# ☆ @	Q \$.
BOWLSLINK	Mt Gravatt Bowls Club (Qld)	•			
(8) Member Overview					
🖉 Edit Profile	BOD Chattin				
Account					
Notes	Details				
	Member Details View and edit your member details.				
Events		企 MEMBERSHIP INFORMATION			
♀ Results Portal	Primary Club	Status			
BowlsLearn	Mt Gravatt Bowls Club (Qld)	Active	Bowls Australia National Umpire expires 11/07/25	•	
	Address	Member Since 05-Aug-2020	Working With Childrens Check (QLD) Reference10: 1371105/3	•	
	Date Of Birth	Financial To 01-Jul-2024	expires 22/07/24	\oplus	
	Email Address chattbowls@outlook.com	Current Membership You do not currently have an active membership.			
	Mobile Number 0413270474	😄 EMAIL CAMPAIGN CHANNELS 🕀			
	6				

Step 2. Click on $2^{\text{Competitions}}$ icon which will access the next screen.

Version 1.0 21 January 24

🖉 Edit Profile	BC Bob Chattin					
🕄 Account	Competition Entries A list of entries that you as Club adm	inistrator have access to manage.				
Notes	In Play Entered Completed					
♀ Competitions						
My Competitions My Club Entries	Q Search Competitions					50 👻 1
Events	Competition 0	Entry \diamond	Entrants	Primary Contact	Secured	
♀ Results Portal	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division A1 (Open)	Mt Gravatt	0	Neil Smith	•	•
🖉 BowlsLearn	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division A2 (Open)	Mt Gravatt	0	Neil Smith	•	 A
	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division B1 (Open)	Mt Gravatt	0	Neil Smith	•	S Manage Entry
	27.140 - 84					Manage Results



es,

Spanner, beside the Competition you wish to access, in order to assign the Team Manager and click on 🏆 Manage Entry

NB: Your access will determine whether you select "My Competitions" (Primary Contact, Manager or Club Admin as Primary Contact) or "My Club Entries" (Club Administrator ONLY).

The following screen is displayed.

BOWLSLINK	Mt Gravatt Bowls Club (Qld)			
 8 Member Overview 9 Edit Profile 	< BACK TO MY COMPETITIONS			
및 Account	Bob Chattin MEMBERSHIP NUMBER: 1041551			
B Notes Competitions	₽ COMPETITION	® ENTRY		© PLAYERS
My Competitions My Club Entries	Title 2024 Gateway Summer Shield - Division B1 (Open)	Team name: Mt Gravatt Nominated club:		No players have been set up for this entry.
Events	Format Multi	Mt Gravatt Bowls Club (Qld)	0	Ø
Presults Portal Presults Presults <td>Event 2024 Gateway Summer Shield</td> <td>Primary Contact Smith, Neil</td> <td>0</td> <td>C FEES</td>	Event 2024 Gateway Summer Shield	Primary Contact Smith, Neil	0	C FEES
	Dates 3 Feb - 9 Mar 2024		U	This entry does not have any fees.

This screen shows that no players have yet been set up for the Team. Only the Primary Contact (Smith, Neil) has been created by the GDBA IT and Bowlslink Co-ordinator.

If this is the case, please refer to How to Enter Players into a Team in Bowlslink tutorial prior to continuing.

Once the player/s (who will be the Manager/s) has been entered proceed as follows:

Return to the following Screen and you will see that player/s you created for the Team are now available.

BOWLSLINK	Mt Gravatt Bowls Club (Qld)	Ŧ	
 Member Overview Edit Profile 	< BACK TO MY COMPETITIONS		
見 Account 一 同 Notes	Bob Chattin MEMBERSHIP NUMBER: 1041551		
Notes Competitions My Competitions	오 COMPETITION Title	(e) ENTRY Team name:	(b) PLAYERS Chattin, Bob
My Club Entries	2024 Gateway Summer Shield - Division B1 (Open) 	Mt Gravatt Nominated club: Mt Gravatt Bowls Club (Qld)	Chattin, David
Presults Portal	Multi Event 2024 Gateway Summer Shield		9 🕞 FEES
💪 BowlsLearn	Dates 3 Feb - 9 Mar 2024	Primary Contact Smith, Neil	7 This entry does not have any fees.

Click on the *Players* Section to access the following screen.

← → C O 🖁 🕫 https://bowl	/member/competitions/entry/e89a330f-18c5-4b5e-9976-66a2da02b465/edit-players	11 to 45 U 2 🦉 G U 2 M 🕅 12 >>
	Mt Gravatt Bowls Club (Qld) -	 BOB CHATTIN
Member Overview		
🖉 Edit Profile	Bob Chattin	
見 Account	Entry #E89A330F	
🗟 Notes	Format: Multi Status: Secured Event: 2024 Gateway Summer Shield	
Competitions	BOB CHATTIN	ΰ ~
My Club Entries	DAVID CHATTIN	Ū ~ 🖌
🛗 Events		
P Results Portal		
🖉 BowlsLearn	BACK	

Expand the Player details you want to be Manager by clicking on the icon

DB CHATTIN		Û
AVID CHATTIN		Û
DETAILS	O UNLINK/	4EMBER
-irst name *	Last name *	
David	Chattin	
	Nominated club: *	
	Mt Gravatt Bowls Club (Qld)	
PERMISSIONS		
Allow player to manage this entry?		
		SAVE

Step 4: Click on Allow player to manage this entry? box.

The following screen appears:

VID CHATTIN	Û
A Player currently has unsaved changes.	
ETAILS	UNLINK MEMBER
rst name *	Last name *
David	Chattin
	Nominated club: *
	Mt Gravatt Bowls Club (Qld)
ERMISSIONS	
Allow player to manage this entry?	
	SAVE

Step 5: Click on the

SAVE

Icon. The Manager of the Team is now assigned.

NB: In certain circumstances you may want to assign more than one Manager and there is no issue with that.

After completing this step, you may log out.

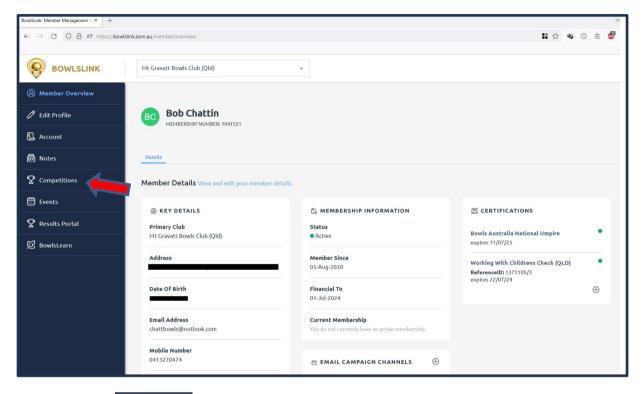
Once the Manager has been assigned, they can then easily assign players to the team using one of two methods as detailed in **How to Enter Players into a GDBA Competition Team in Bowlslink** tutorial.

END

Section 2 - How to Enter Players into a GDBA Competition Team in Bowlslink

NB: This tutorial is for the Clubs designated Bowlslink Administrator or Team Manager.

Step 1: Login to Bowlslink using either your Email Address, Mobile Phone or National ID and Password.



Step 2: Click on Step 2: Competitions

Edit Profile	BOD Chattin				
Account					
Notes	Competition Entries A list of entries that you as Club administrato	r have access to manage.			
Competitions					
My Competitions My Club Entries	Q Search Competitions				50 👻 1
Events	Competition 0	Entry 0	Entrants	Primary Contact	Secured
Results Portal	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division A1 (Open)	Mt Gravatt	0	Neil Smith	• •
BowlsLearn	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division A2 (Open)	Mt Gravatt	0	Neil Smith	• •
	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division B1 (Open)	Mt Gravatt	0	Neil Smith	• S Manage Entry
					Anage Results

Click on the Spanner beside the Competition you wish to access in order to assign the team players. As you can see, you have two choices, either "Manage Entry" or "Manage Results". We shall deal with these separately.

NB: Your access will determine whether you select "**My Competitions**" (Primary Contact, Manager or Club Admin as Primary Contact) or "**My Club Entries**" (Club Administrator ONLY).

METHOD 1 - Manage Entry

Step 1: Click on the Step 1: Click on the Manage Entry button to display the following screen:

BOWLSLINK	Mt Gravatt Bowls Club (Qld) 👻		
(8) Member Overview			
🖉 Edit Profile	< BACK TO MY COMPETITIONS		
针 Account	BOD Chattin		
🗟 Notes			
♀ Competitions		() ENTRY	PLAYERS
My Competitions	Title	Team name:	Chattin, Bob
My Club Entries	2024 Gateway Summer Shield - Division B1 (Open)	Mt Gravatt	Chattin, David
🛗 Events	Format Multi	Nominated club: Mt Gravatt Bowls Club (Qld)	Chattin, Graham
♀ Results Portal	Event	<i>V</i>	
6	2024 Gateway Summer Shield	Primary Contact	🖰 FEES
🖉 BowlsLearn	Dates 3 Feb - 9 Mar 2024	Smith, Neil	This entry does not have any fees.

Step 2: Click on the Players 🖉 icon and the following screen is displayed.

	Mt Gravatt Bowls Club (Qld) 👻		~ BOB CHATTIN
Member Overview			í
🖉 Edit Profile	BOD Chattin MEMBERSHIP NUMBER: 1041551		
🔁 Account	Entry #E89A330F		
🗟 Notes	Format: Multi Status: Secured Event: 2024 Gateway Summer Shield		
Competitions My Competitions My Club Entries My Club Entries	BOB CHATTIN		ΰ^
	DETAILS		
Events	First name *	Last name *	
♀ Results Portal	Bob	Chattin	
🖉 BowlsLearn		Gender	
		Male	Ψ
		Nominated club: *	
		Mt Gravatt Bowls Club (Qld)	
	ADDRESS		
		0.15	

Condense the Player by clicking on the button and scroll down to the \bigcirc ADD PLAYER button.

BOWLSLINK	Mt Gravatt Bowls Club (Qld) +	BOB CHATTIN
() Member Overview		
🖉 Edit Profile	Bob Chattin	
🔁 Account	Entry #E89A330F	
🗟 Notes	Format: Multi Status: Secured Event: 2024 Gateway Summer Shield	
Competitions My Competitions	BOB CHATTIN	Û Y
My Club Entries	DAVID CHATTIN	Ū ~
Events	GRAHAM CHATTIN	Ū ~
P Results Portal	◎ ADD PLAYER	
₿ BowlsLearn	BACK	

Step 4: Click on \bigcirc ADD PLAYER button and the following "Add Player" box appears.

	Add Player	
Plea	ase select a player from the following candidates:	
	Someone Else?	
	CANCEL	

CONTINUE

. The following screen appears:

8 Member Overview			
🖉 Edit Profile	GRAHAM CHATTIN		Ū ~
Account	PLAYER 4		ΰ ^
B Notes	DETAILS		IINK MEMBER
Competitions My Competitions My Club Entries	First name *	Last name *	
Events		Gender	*
		Nominated club: *	
🖉 BowlsLearn			LINK CLUB

Step 5: Click on LINK MEMBER icon. The **Member Lookup** box appears.

Select "Someone Else?" and click on

Member Lookup		×
National ID Number		
1061809		
	OR	
Birth day	Birth month	
	\$	~
Last name		
Email Optional		
Mobile phone Optiona	l	
CANCEL	SEARCH	

Step 6: Type in Players National ID Number (1061809) and click on SEARCH to verify you have the correct player.

Member Loo	kup			×
National ID	Name	Club	State	
1061809	Chattin, Jayne	Mt Gravatt Bowls Club (Qld)	Queensland	SELECT
ВАСК				

Step 7: If the correct player has been accessed, Click on displayed.

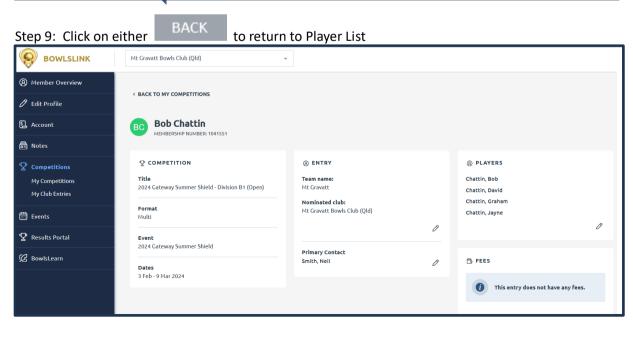
JAYNE CHATTIN	Û ^
Player currently has unsaved changes.	٥
DETAILS	UNLINK MEMBER
First name *	Last name *
Jayne	Chattin
	Nominated club: *
	Mt Gravatt Bowls Club (Qld)
PERMISSIONS	
Allow player to manage this entry?	
	SAVE

Step 8: Click on

SAVE

and the following screen is displayed.

	Mt Gravatt Bowls Club (Qld) 👻			✓ ВОВ СНАТТІ
Member Overview	GRAHAM CHATTIN			Ū ~
🖉 Edit Profile	GRAHAM CHATTIN			0 •
원 , Account	JAYNE CHATTIN			ΰ ^
Notes	DETAILS			UNLINK MEMBER
♀ Competitions	First name *		Last name *	
My Competitions	Jayne		Chattin	
My Club Entries			Nominated club: *	
🛗 Events			Mt Gravatt Bowls Club (Qld)	
♀ Results Portal			*	
🖉 BowlsLearn	PERMISSIONS			
	Allow player to manage this entry?			
				SAVE
		e adi	D PLAYER	
	ВАСК			



or \bigoplus ADD PLAYER to continue entering Players until all Team members have been entered. You can then Log Off.

METHOD 2 - Manage Results

NB: for this exercise Jayne Chattin has been removed from the Player list created in Method 1.

Bob Chattin MEMBERSHIP NUMBER: 1041551					
Competition Entries Alist of entries that you as Club adminis	trator have access to manage				
In Play Entered Completed	erden huve decess to monoger				
Q Search Competitions				5	i0 v 1
Competition 0	Entry 0	Entrants	Primary Contact	Secured	
2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division A1 (Open)	Mt Gravatt	0	Neil Smith	•	٩
2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division A2 (Open)	Mt Gravatt	0	Neil Smith	•	٩
2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division B1 (Open)	Mt Gravatt	0	Neil Smith		Manage Entry Manage Results
	Competition Entries A list of entries that you as Club adminis Play Entered Completed Search Competitions Competition © 2024 Cateway Summer Shield 2024	Competition Entries A list of entries that you as Club administrator have access to manage. In Play Entered Completed Competitions Competitions Competitions Entry = 2024 Cateway Summer Shield 2024 Catew	EXABLESHIP NUMBER: 1041551 Competition Entries A list of entries that you as Club administrator have access to manage. In Play Entered Competitions Competitions Competitions Competitions Entry * Entered 2024 Cateway Summer Shield 2024 Cateway Su	Extra Competition Entries A list of entries that you as Club administrator have access to manage. In Play Entered Competitions Competitions	EXABBISION PUMARBER: 104 1551 Competition Entries A list of entries that you as Club administrator have access to manage. IF May Entered Competitions Entered Competitions Search Competitions Competition 0 Entry 0 Entry 0 Entrants Primary Contact Secured 2024 Cateway Summer Shield Neil Smith 2024 Cateway Summer Shield Neil Smith 2024 Cateway Summer Shield Mt Gravatt 0 2024 Cateway Summer Shield Neil Smith • 2024 Cateway Summer Shield Nt Gravatt 0 Neil Smith 2024 Cateway Summer Shield Nt Gravatt 0 Neil Smith

As can be seen below, the **Manage Entry** view only shows three Players.

BOWLSLINK	Mt Gravatt Bowls Club (Qld) 👻				
8 Member Overview					
🖉 Edit Profile	< BACK TO MY COMPETITIONS				
퇴 Account	BOb Chattin MEMBERSHIP NUMBER: 1041551				
🗟 Notes					
♀ Competitions		() ENTRY		PLAYERS	
My Competitions	Title 2024 Gateway Summer Shield - Division B1 (Open)	Team name: Mt Gravatt		Chattin, Bob	
My Club Entries		Nominated club:		Chattin, David Chattin, Graham	
Events	Format Multi	Mt Gravatt Bowls Club (Qld)			0
♀ Results Portal	Event		0		
6	2024 Gateway Summer Shield	Primary Contact		🔁 FEES	
🗭 BowlsLearn	Dates 3 Feb - 9 Mar 2024	Smith, Neil	Ø	This entry does not have any fees.	

Manage Results:

🖉 Edit Profile	BOD Chattin					
Account	Competition Entries A list of entries that you as Club adm	soletester have access to manage				
🖶 Notes	In Play Entered Completed	miscrator nave access to manage.				
	Q Search Competitions					50 v 1
🛱 Events	Competition 0	Entry \diamond	Entrants	Primary Contact	Secured	
P Results Portal	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division A1 (Open)	Mt Gravatt	0	Neil Smith	•	٩
🖗 BowlsLearn	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division A2 (Open)	Mt Gravatt	0	Neil Smith	•	٩
	2024 Gateway Summer Shield 2024 Gateway Summer Shield - Division B1 (Open)	Mt Gravatt	0	Neil Smith	•	S Manage Entry
	27.10					🔁 Manage Resul

Step 1: Click on the Manage Results button and the following screen is displayed:

(8) Member Overview							
🖉 Edit Profile	< BACK TO MY C	OMPETITIONS					
🕄 Account		Chattin	41551				
📾 Notes	Results						
$ \mathbf{Y} $ Competitions		ompleted					
My Competitions My Club Entries	Section	Round	Home	Away	Date	Location	Actions
Events	1	1	Wynnum (Shots: 0, Points: 0)	Mt Gravatt (Shots: 0, Points: 0)	03-Feb-2024	Wynnum Bowls Club (Qld)	٩.
	1	2	Mt Gravatt	Manly	10-Feb-2024	Mt Gravatt Bowls Club (Qld)	4
🖉 BowlsLearn	1	3	Carina	Mt Gravatt	17-Feb-2024	Carina Bowls Club	R
	1	4	Capalaba	Mt Gravatt	24-Feb-2024	Capalaba Bowls Club	<
	1	5	Mt Gravatt	Logan City	02-Mar-2024	Mt Gravatt Bowls Club (Qld)	R

Step 2: Click on



icon against Round 1 and then click on **View Results**. Button.

The following screen will be displayed:

BOWLSLINK	Mt Gravatt Bowls Club (Qld) 👻	
8 Member Overview	BO Bob Chattin	
🖉 Edit Profile	MEMBERSHIP NUMBER: 1041551	
Account	2024 GATEWAY SUMMER SHIELD Format: Mixed Name: 2024 Gateway Summer Shield - Division	
🗟 Notes	ROUND 1 - SECTION 1 - SATURDAY, FEBRUARY 3RD, 2024 O (O) : (O) O	R
Competitions My Competitions My Competitions My Competitions Subscripts Subscrit Subscripts Subscripts Subscripts Subscrit	WYNNUM MT GRAVATT	
My Club Entries	> TEAM 1 PAIRS	R.
Events	SELECT TEAM	
오 Results Portal	Omega Comparison TEAM NOT ENTERED TEAM NOT ENTERED	
😰 BowlsLearn	> TEAM 2 PAIRS	ع
	SELECT TEAM	•
	C : C TEAM NOT ENTERED TEAM NOT ENTERED	
	> TEAM 3 TRIPLES	et al
	SELECT TEAM	-
<	<u>O</u> : <u>O</u> TEAM NOT ENTERED TEAM NOT ENTERED	
	SELECT TEAM	22005

Step 3: Click on

button to access the

nter Side Match Team

NB 1: For this exercise the **TEAM 1 PAIRS** will be - Lead: Jayne Chattin Skip: Bob Chattin.

NB 2: Bob is already in the Player list but Jayne is not in the Player list.

LLECTILAM

오 Enter Side Match Teams	×	
MT GRAVATT Lead		
Please Select 🗸		
Skip		
Please Select 👻		
SAVE CLOSE		
Step 4: To select Jayne as Lead, Click on button t allows you to make a selection from all current declared		is
Import Club Mem	nber to Team	
Select a Club member from the list be Club Member to import	below to import to this team.	
Select a Club Member	-	
CANCEL		

Step 5: Click on drop down "Select a Club Member" to import. In this case: Jayne Chattin

NB: You can also type the name to narrow down the search.

Import Club Member to Team
Select a Club member from the list below to import to this team. Club Member to import
Chattin, Jayne -
Step 6: Click on IMPORT button. Jayne is then added as Lead in the Team.

MT GRAVATT .ead		
Jayne Chattin	Ŧ	μĒ
ikip		
Please Select	~	μĒ

Step 7: As Bob is already on the Player list, he is available for selection from the "Skip" selection box without the need to import him. Click on the "Please Select" drop down list and select Chattin, Bob.

Skip	
Chattin, Bob	*

The following screen is displayed.

오 Enter Side Match Teams		×
MT GRAVATT Lead		
Jayne Chattin	-	Ē
Skip		
Chattin, Bob	Ŧ	Ē
SAVE CLOSE		
SAVE CLOSE Step 8: Click on the SAVE button. The following	coroor	

	Mt Gravatt Bowls Club (Qld)
Boweseink	
(8) Member Overview	
🖉 Edit Profile	BOD Chattin MEMBERSHIP NUMBER: 1041551
🔁 Account	
🖶 Notes	2024 GATEWAY SUMMER SHIELD Format: Mixed Name: 2024 Gateway Summer Shield - Division B1 (Open)
a notes	ROUND 1 - SECTION 1 - SATURDAY, FEBRUARY 3RD, 2024
♀ Competitions	0 (0) : (0) 0
My Competitions	
My Club Entries	WYNNUM MT GRAVATT
🛗 Events	> TEAM 1 PAIRS
오 Results Portal	SELECT TEAM
😰 BowlsLearn	<u>0</u> : <u>0</u>
ру BowisLearn	TEAM NOT ENTERED JAYNE CHATTIN LEAD BOB CHATTIN SKIP
	> TEAM 2 PAIRS
	SELECT TEAM
	<u>0</u> : <u>0</u>
	TEAM NOT ENTERED TEAM NOT ENTERED

Team 1 Pairs has been completed. You are able to proceed and complete the rest of the Teams using either Method 1 or 2.

FYI: Jayne has now been automatically added to the Player list – Refer screen shot below.

	Mt Gravatt Bowls Club (Qld) 👻		
8 Member Overview			
🖉 Edit Profile	< BACK TO MY COMPETITIONS		
ទ្រិ Account	BOD Chattin		
🗟 Notes			
♀ Competitions		® ENTRY	
My Competitions	Title	Team name:	Chattin, Bob
My Club Entries	2024 Gateway Summer Shield - Division B1 (Open)	Mt Gravatt	Chattin, David Chattin, Graham
Events	Format	Nominated club: Mt Gravatt Bowls Club (Qld)	Chattin, Jayne
Events	Multi	0	0
♀ Results Portal	Event		
🖉 BowlsLearn	2024 Gateway Summer Shield	Primary Contact	
	Dates	Smith, Neil	🔁 FEES
	3 Feb - 9 Mar 2024		This entry does not have any fees.

END

Section 3 - How to Enter Results of a GDBA Competition Round

NB: Only Home Clubs enter Results.

Requirements: PC / Laptop with online access to: <u>https://bowlslink.com.au/authenticate/login</u>

NB: This tutorial is for the Clubs designated Bowlslink Administrator or Team Manager.

Step 1: Login to Bowlslink and click on

 \mathbf{P} Competitions

icon which will access the next screen.

NB: Depending on your access you may have to click on either "My Competitions" or "My Club Entries".

Member Overview							
🖉 Edit Profile	Robert Chattin						
Account							
Notes	Competitions A list of competitions that you have entere	d and is currently in play.					
Competitions My Competitions My Club Entries	FILTERS Q. Search Competitions						50 × 1
Events	Competition	Team Name	Dates	Туре	Format	Organising Body	Actions
😰 BowisLearn	Mt Gravatt Bowls Club 2023 Men's Club Championships 2023 Men's Fours Club Championship	Chattin, D. / Chattin, G. / Chattin, R. / Geronimos, M.	6 - 20 May 2023	Knockout	Fours	Mt Gravatt Bowls Club (Qld)	3
	2023 Poinciana Challenge 2023 Poinciana Challenge	Mt. Gravatt Mustangs	29 April - 3 June 2023	Round-Robin	Multi	Gateway District	3
	Bob Test - tutorial for managers	Club 1	14 - 20 May 2023	Round-Robin	Multi	Gateway District	S Manage Entry
	3 Total Results						C1 Manage Results

Step 2: Click on the Spanner beside the Competition you wish to access, then click on "Manage Results". The following screen is displayed.

Account		Chattin					
📾 Notes	Results	NUMBER: 1041331					
		pleted					
My Club Entries	Section	Round	Home	Away	Date	Location	Actions
🛗 Events	1	1	Club 1 (Shots: 0, Points: 0)	Club 2 (Shots: 0, Points: 0)		Club 1	0
😰 BowlsLearn							View Results

Step 3: Click on the Spanner icon and then click on "View Results". The following screen is displayed.

		ROUNI	D 1 - SEC	TION 1 -		٩
		0 (0)	:	(0) 0		
		CLUB 1		CLUB 2		
~			RINK 1			R
		UPI	DATE RES	ULTS	1	
		0	:	<u>0</u>		
	LEAD	10 PLAYER		2 MEMBER	LEAD	
	SECOND	11 PLAYER		3 MEMBER	SECOND	
	THIRD	12 PLAYER		4 MEMBER	THIRD	
	SKIP	13 PLAYER		5 MEMBER	SKIP	
~			RINK 2			ধ্য
		UPI	DATE RES	ULTS		•
		0	:	0		
	LEAD	2 PLAYER		6 MEMBER	LEAD	
	SECOND	3 PLAYER		7 MEMBER	SECOND	
	THIRD	4 PLAYER		8 MEMBER	THIRD	
	SKIP CARL (HEI	NRY) GAUCI		DAVID CHAT	TTIN SKIP	
~			RINK 3			ধ্য
		UPI	DATE RESI	ULTS		•
		<u>0</u>	:	<u>0</u>		
	LEAD ROBER	RT CHATTIN		13 MEMBER	LEAD	

Step 4: Click on the UPDATE RESULTS icon for Rink 1. The following pop-up is displayed.

오 ENTER MATCH SCORES	×	오 ENTER MATCH SCORES	×
CLUB 1 CLUB 2	•	CLUB 1 CLUB 2	28
SAVE CLOSE		SAVE CLOSE	

Step 5: Enter the scores for each Club and then click on SAVE . The following screen is displayed.

	ROUND 1 - SECTION 1 -					Ł
		28 (2)	:	(0) 22		
		CLUB 1		CLUB 2		
~		RINK	1 (FINAL	ISED)		ع م
		28 (2)	:	22		
	LEAD	10 PLAYER		2 MEMBER	LEAD	
	SECOND	11 PLAYER		3 MEMBER	SECOND	
	THIRD	12 PLAYER		4 MEMBER	THIRD	
	SKIP	13 PLAYER		5 MEMBER	SKIP	
~			RINK 2			খ
		UPI	DATE RESU	ilts		
		<u>0</u>	:	<u>0</u>		
	LEAD	2 PLAYER		6 MEMBER	LEAD	
	SECOND	3 PLAYER		7 MEMBER	SECOND	
	THIRD	4 PLAYER		8 MEMBER	THIRD	
	SKIP CARL (HI	ENRY) GAUCI		DAVID CHAT	TIN SKIP	

Step 6: Continue on with updating the other rinks as above.

Step 7: Once all the results are entered, scroll down to the

FINALISE MATCH button and click it.

	63 (4)	:	(8) 72			
	CLUB 1		CLUB 2			
~	RIN	K 1 (FINA	LISED)	4		
	28 (2)	:	22			
	LEAD 10 PLAYER		2 MEMBER LEAD			
	SECOND 11 PLAYER		3 MEMBER SECOND			
	THIRD 12 PLAYER		4 MEMBER THIRD			
	SKIP 13 PLAYER		5 MEMBER SKIP			
~	RIN	RINK 2 (FINALISED)				
	<u>16</u>	:	32 (2)			
	LEAD 2 PLAYER		6 MEMBER LEAD			
	SECOND 3 PLAYER		7 MEMBER SECOND			
	THIRD 4 PLAYER		8 MEMBER THIRD			
	SKIP CARL (HENRY) GAUCI		DAVID CHATTIN SKIP			
~	RIN	K 3 (FINA	LISED)	es.		
	<u>19 (2)</u>	:	18			
	LEAD ROBERT CHATTIN		13 MEMBER LEAD			
	SECOND 5 PLAYER		11 MEMBER SECOND			
	THIRD 6 PLAYER		10 MEMBER THIRD			
	SKIP 7 PLAYER		9 MEMBER SKIP			

тр	RP	MP	RW	s	s	RW	МР	RP	ТР
4	4	0	2	63	72	1	6	2	8
			TP: Total Points	RP: Rink Points	MP: Match Points	RW: Rink Wins	5: Shots		

You may then Log Out.

END

Section 4 - How to Run Reports - GDBA Finals - Player Eligibility

Requirements: PC / Laptop with online access.

NB: This tutorial is for all Bowlslink Selectors and Managers to ensure that players meet the eligibility criteria for finals as set out in the relevant Conditions of Play for the competition.

Step 1: Enter <u>https://results.bowlslink.com.au/</u> into your web browser. The following screen will come up.

$\leftarrow \rightarrow \mathbb{C}$ () (A https://results.bowlslink.com.a	NU			H A & O A 🖨 A 🛡 (
Ş	BOWLSLINK	🗏 Menu 🕈	🕈 Favourites (2) 🛛 🔍 S	earch Bowlslink Login
Results Home				Back
	Boy	vlslink Resu	lts Portal	
Organisir	Enter search phras		Select Filter ~	Q
	BOWLS CONTRAILS	DWLS BOWLS	NOTIFIC HARVES	
	BOWLS	BOWLS	BOWLS WITH	OWLS

Step 2: Enter your Club name into the Enter search phrase box and click on search icon **Q**.

Bowlslink Re	esults Portal
Capalaba	Select Filter v Q

The following screen is displayed.

		Search				
(Capalaba		Select Filter	~	Q	
		Search results for: Capalab	а			
Club Groups No results were found that	matched the search query.					
Clubs Capalaba Bowls Club Capalaba Bowls Club (DO	NOT USE)					

Step 3: Click on your Club from the **Clubs** list displayed. The following screen is displayed.

BOWLSLINK	Q Search Bowlslink Login
Results Home > Clubs	Back
113 Ney Road, Capalaba queensland 4157 Australia Capalaba Bowls Club Website: https://capalabasportsclub.com.au/	公
CLUB OVERVIEW	~
Entered Competitions Managed Competitions	
UPCOMING ACTIVE COMPLETED	
2023 Poinciana Challenge Local: Sat 29th, Apr - Sat 3rd, Jun 2023 Pairs and Triples Side Competition	2023 Poinciana Challenge GATEWAY DISTRICT 🗮 Capalaba Comets

Step 4: Click on the Competition that you wish to report on. The following screen is displayed.

	🚍 Menu 🄺 Fi	avourites (2) Q Sear	ch Bowislink Login
Results Home > Events > 2023 Poinciana Challenge > 2023 Poinciana C	Challenge		Back
Gateway District 2023 Poinciana Challenge Status: In-Play Format: Multi Type: Rou	ınd-Robin		☆
COMPETITION INFO			~
Matches Ladder Player Ladd ROUND 1 ROUND 2 ROUND 3	der Entries ROUND 4	Broadcast Schedule ROUND 5	
2023 Poinciana Challenge SECTION 1 ROUND 4		Venue	: Sat, May 20, 2023 1:00 PM VICTORIA POINT BOWLS CLUB
Victoria Point Magpies	VS	🕉 Mt. Grav	att Mustangs
2023 Poinciana Challenge SECTION 1 ROUND 4		Venue	: Sat, May 20, 2023 1:00 PM CAPALABA BOWLS CLUB
🧱 Capalaba Comets	VS	🌾 Manl	y Marlins
2023 Poinciana Challenge		Venue	:: Sat, May 20, 2023 1:00 PM
SECTION 1 ROUND 4	VS	🐒 Clevela	BELMONT SERVICES BOWLS CLUB

Step 5: Click on drop down icon at **COMPETITION INFO**. The following screen is displayed.

COMPETITION INFO	^
Pairs and Triples Side Competition	
Downloads:	
Number of matches played per member * (download <u>CSV</u> file) Rounds played per member * (download <u>CSV</u> file)	
Data is cached and refreshed periodically - take note of the 'Generated @' date/time included in the body of the download. Download may take upwards of 5 minutes to begin.	

Step 6: Click on the report you wish to run. This example is the number of matches played per member.

NB: The Round played per member report will show more detail.

Your download is being prepared Please be patient as we prepare the `Matches Played Count per Member` download for the 2023 Poinciana Challenge: 2023 Poinciana Challenge competition. Depending on the size of the competition (i.e. the number of sections/rounds/players), preparation may take upwards of 5 minutes.							
🍅 Enter name of file	io save to				×		
← → ~ ↑ ↓	> This PC > Downloads	~	ē	🔎 Search Downloads			
Organize 🔻 Ne	v folder			88.	- ?		
 Pictures This PC 3D Objects Desktop Documents Downloads Music Pictures Videos Windows (C:) DATA (D:) Back Up Drive 	(F:)	No items match your search.					
	rounds-played-per-member Final Game Microsoft Excel Comma Separated Values File			4	~		
 Hide Folders 				Save Ca	incel		

Step 7: Choose the folder you wish to save the report too (in this case - Downloads) and then

click on Save icon.	
⊗ Bowlslink: Competition - Scbdb × Preparing Download Bowls⊡ × +	
→ C O Bres://api.bowlslink.com.au/results-api/competition/5cbdbc13-9	3e5-4fc7-8612-b4883d17aa6b/download/report/matches-played-count-per-member/init
	Your download is being prepared Please be patient as we prepare the `Matches Played Count per Member` download for the 2023 Poinciana Challenge: 2023 Poinciana Challenge competition. Depending on the size of the competition (i.e. the number of sections/rounds/players), preparation may take upwards of 5 minutes.
	\mathcal{O}

Step 8: After completing Step 7, close this tab and go back to Bowlslink competition tab.

|--|

Step 9: Open the csv file from the location you have saved it to.

The following excel spreadsheet is displayed in Surname alphabetical order.

F	ile Hor	ne Inse	ert Pag	e Layout	Formulas	5 Dat	a Rev	/iew	View	Help		
ſ	- 🔏 Cut	:	Calibri		~ 11 ~	Δ ^ Δ [*]	$\equiv \equiv$	~ 8	P7 ~	ab Wrap T	evt	
	-L [] Cop	ov ~									C.C.	
Pa	iste	mat Painter	BI	<u>U</u> ~ 	· 🖉 ·	<u>A</u> ~	≡≡	=	-= -=	🔁 Merge	& Center 🗸	
	Clipboa	rd	ы	Fon	t	Гъ			Alignm	ient		۲ <u>۵</u>
A	L	• : :	× v	<i>f</i> _x Ger	nerated @	2023-05-	18 06:58:	21 +00:	:00			
	А	В	С	D	E	F	G		н	1	J	
1	Generate	@ 2023-0	5-18 06:58:	21 +00:00								
2	Surname	Name	Nominate	Team	Total Mate	2023 Poi	nciana Cł	nalleng	ge / 202	3 Poincian	a Challeng	e
3	Aitchison	Colin	Capalaba I	Capalaba	2		2					
4	Andrews	Lawrence	Victoria P	Victoria P	3		3					
5	Armstron	Ken	Capalaba I	Capalaba	3		3					
6	Ayres	Chris	Belmont S	Belmont E	2		2					
7		Stephen	Victoria P	Victoria P	3		3					
8	Beitz	Allan	Manly Boy	Manly Ma	3		3					
9	Bell	Graeme		Manly Ma			2					
10	Blair	Donald		, Manly Ma			1					
11	Blane	Glenn		, Victoria P			3					
12	Bowden	Maxwell	Mt Gravat	Mt. Gravat			2					
13	Brown	Neville		Victoria P			2					
14	Burns	Roger	Capalaba I				2					
15		Frank	Cleveland				2					
16	Chattin	David		Mt. Gravat			3					
17	Chattin	Robert		Mt. Grava	_		1					
	Conaghan			Belmont E			2					
	Cowell	Pat	Cleveland				1					-
		Heyden	Capalaba I		3		3					-
20 21	Cristina	Sam		Belmont E			1					
21		William		Capalaba	2		2					-
22	Davis	Trevor		Victoria P			1					-
					2		2					
	De Weger			Capalaba Cleveland			1					
	Dempsey Deble			Cleveland								
	Doblo	Barry					1					
27		William	Victoria P				3					
	Donkin	Richard	Cleveland				1					-
		Peter		Belmont E			3					-
	'	Max		Mt. Gravat			2					
	Elvin	Neil		Mt. Gravat			2					
		Wayne		Belmont E			2					
	Ferguson		Cleveland				3					
	Frankling			Belmont E			2					
	Fudge	Derek		Victoria P			3					-
	Goring	Keith		Manly Ma			3					_
37		Max		Manly Ma			3					
38	Hall	John	Capalaba I	Capalaba	1		1					
	<	rounds	s-played-pe	er-member	Final	(+)						

Step 10: To show the Players in Club order you need to Highlight column C by clicking on the

File	Home Insert Page La		Review View Help							Comments	
Paste	Cut Calibri		≕ ≕ ∰ Wrap	Text General	Conditional Form	Normal Bat mat as Calculation Ch	Good Explanatory	Neutral	Insert Delete Format	Z ¥ >>> Analyze	
	🖇 Format Painter الم	Font 15	nment	rs Numbe	Formatting ~ Tal	ole -	Styles		Cells	Filter - Select - Data Editing Analysis	
	A	В	С	D	E	F	G	н	1	J	
1	Generated	d @ 2023-0	5-18 06:58	21 +00:00							
2	Surname	Name	Nominate	Team	Total Mate	2023 Poin	ciana Chal	lenge / 20	23 Poincian	a Challenge	
3	Aitchison	Colin	Capalaba	Capalaba	2	2					
4	Andrews	Lawrence	Victoria P	Victoria P	3	3					
5	Armstron	Ken	Capalaba	Capalaba	3	3					
6	Ayres	Chris	Belmont §	Belmont E	2	2					
7	Baker	Stephen	Victoria P	Victoria P	3	3					
8	Beitz	Allan	Manly Boy	Manly Ma	3	3					
9	Bell	Graeme	Manly Boy	Manly Ma	2	2					
10	Blair	Donald	Manly Boy	Manly Ma	1	1					
11	Blane	Glenn	Victoria P	Victoria P	3	3					
12	Bowden	Maxwell	Mt Gravat	Mt. Gravat	2	2					
13	Brown	Neville	Victoria P	Victoria P	2	2					
14	Burns	Roger	Capalaba	Capalaba (2	2					
15	Cailotto	Frank	Cleveland	Cleveland	2	2					

A Sort warning will come up to ensure that you want to expand the selection, click on

<u>S</u>ort

А	В	С	D	E	F	G	н	1	J	К	L	м	N
Generate	d @ 2023-0	5-18 06:58	21 +00:00										
Surname	Name	Nominate	Team	Total Mate	2023 Poinc	iana Chall	enge / 2	023 Poincian	a Challeng	(e			
Aitchison	Colin	Capalaba	Capalaba (2	2								
Andrews	Lawrence	Victoria P	Victoria P	3	3								
Armstron	Ken	Capalaba	Capalaba (3	3								
Ayres	Chris	Belmont §	Belmont E	2	2								
Baker	Stephen	Victoria P	Victoria P	3	3								
Beitz	Allan	Manly Boy	Manly Ma	3	3								
Bell	Graeme	Manly Boy	Manly Ma	2	2								
Blair	Donald	Manly Boy	Manly Ma	1	1								
Blane	Glenn	Victoria P	Victoria P	3	3			Sort Warning ? X					×
Bowden	Maxwell	Mt Gravat	Mt. Gravat	2	2			Microsoft Excel found data next to your selection. Since you have not selected this data, it will not be sorted.					
Brown	Neville	Victoria P	Victoria P	2	2								
Burns	Roger	Capalaba	Capalaba (2	2			What do you want to do?					
Cailotto	Frank	Cleveland	Cleveland	2	2								
Chattin	David	Mt Gravat	Mt. Grava	3	3			Continue with the current selection					
Chattin	Robert	Mt Gravat	Mt. Gravat	1	1								
Conaghan	Jeff	Belmont §	Belmont E	2	2						<u>S</u> ort	Car	cel
Cowell	Pat	Cleveland	Cleveland	1	1								
Crabtree	Heyden	Capalaba	Capalaba (3	3								
Cristina	Sam	Belmont §	Belmont E	1	1								
Croft	William	Capalaba	Capalaba (2	2								
Davis	Trevor	Victoria P	Victoria P	1	1								
De Weger	Vince	Capalaba	Capalaba (2	2								
Dempsey	Denis	Cleveland	Cleveland	1	1								
Dalela.	D	Clausiand	Clauralanal	4	4				1				

Step 11: The resulting report is in Alphabetical Order per Club. Save this file if you require it.

	А	В	С	D	E	F	G	Н	1	J
1	Generated	d @ 2023-0	5-18 06:58	21 +00:00						
2	Surname	Name	Nominate	Team	Total Mate	2023 Poind	ciana Chall	enge / 202	3 Poincian	a Challenge
3	Ayres	Chris	Belmont S	Belmont E	2	2				
4	Conaghan	Jeff	Belmont S	Belmont E	2	2				
5	Cristina	Sam	Belmont S	Belmont E	1	1				
6	Dowling	Peter	Belmont S	Belmont E	3	3				
7	Fall	Wayne	Belmont S	Belmont E	2	2				
8	Frankling	John	Belmont S	Belmont E	2	2				
9	Hanlon	Peter	Belmont S	Belmont E	3	3				
10	Hausler	Jeffrey	Belmont S	Belmont E	2	2				
11	Holmes	Gil	Belmont S	Belmont E	1	1				
12	Horton	Laurie	Belmont S	Belmont E	2	2				
13	Iommarin	Gabriel	Belmont S	Belmont E	1	1				
14	Sheather	Adrian	Belmont S	Belmont E	3	3				
15	White	Anthony	Belmont S	Belmont E	3	3				
16	White	Ray	Belmont S	Belmont E	3	3				
17	Aitchison	Colin	Capalaba	Capalaba	2	2				
18	Armstron	Ken	Capalaba	Capalaba	3	3				
19	Burns	Roger	Capalaba	Capalaba	2	2				
20	Crabtree	Heyden	Capalaba	Capalaba	3	3				
21	Croft	William	Capalaba	Capalaba	2	2				
22	De Weger	Vince	Capalaba	Capalaba	2	2				
23	Hall	John	Capalaba	Capalaba	1	1				
24	James	Stephen	Capalaba	Capalaba	2	2				
25	Martin	Ken	Capalaba	Capalaba	1	1				
26	Sharman	John	Capalaba	Capalaba	1	1				
27	Sotiriou	Nick	Capalaba	Capalaba	3	3				
28	Stewart	Malcolm	Capalaba	Capalaba	3	3				
29	Taylor	Kevin	Capalaba	Capalaba	2	2				
30	Winter	John	Capalaba	Capalaba	3	3				
31	Cailotto	Frank	Cleveland	Cleveland	2	2				
32	Cowell	Pat	Cleveland	Cleveland	1	1				
33	Dempsey	Denis	Cleveland	Cleveland	1	1				
34	Doblo	Barry	Cleveland	Cleveland	1	1				
35	Donkin	Richard	Cleveland	Cleveland	1	1				
36	Ferguson	Terry	Cleveland	Cleveland	3	3				
37	Harris	Steve	Cleveland	Cleveland	3	3				
38	Ironside	Ernie	Cleveland	Cleveland	2	2				

NB: For those of you familiar with Excel, you may format the spreadsheet to your needs.

NB: If you wish to download the **Rounds played per member** the process is the same.

COMPETITION INFO

Pairs and Triples Side Competition

Downloads:

- Number of matches played per member * (download CSV file)
- Rounds played per member * (download <u>CSV</u> file)

Data is cached and refreshed periodically - take note of the 'Generated @' date/time included in the body of the download. Download may take upwards of 5 minutes to begin.

An example of "**Rounds played per member**" showing Capalaba Comets only is displayed below.

Generated @ 2024-01-21 02:44:04 +00:00									
Surname Name		Team	Total Rounds Played	2023 Poinciana Challenge					
Aitchison	Colin	Capalaba Comets	5	1(f),2,3,4,5 - (5)					
Armstrong	Ken	Capalaba Comets	6	1,1(f),2,3,4,5 - (6)					
Burns	Roger	Capalaba Comets	5	1(f),2,3,4,5 - (5)					
Crabtree	Heyden	Capalaba Comets	3	1,2,3 - (3)					
Croft	William	Capalaba Comets	5	1(f),2,3,4,5 - (5)					
De Weger	Vince	Capalaba Comets	5	1(f),2,3,4,5 - (5)					
Hall	John	Capalaba Comets		1-(1)					
James	Stephen	Capalaba Comets	5	1,1(f),3,4,5 - (5)					
Martin	Ken	Capalaba Comets	1	1-(1)					
Melican	Kevin	Capalaba Comets	1	4 - (1)					
Sharman	John	Capalaba Comets	3	1,1(f),5 - (3)					
Sotiriou	Nick	Capalaba Comets	6	1,1(f),2,3,4,5 - (6)					
Stewart	Malcolm	Capalaba Comets	6	1,1(f),2,3,4,5 - (6)					
Taylor	Kevin	Capalaba Comets	2	1,2 - (2)					
Winter	John	Capalaba Comets	6	1,1(f),2,3,4,5 - (6)					

NB: 1(f) in **2023 Poinciana Challenge** column means the player played in the Final.

END